

Khanij Bidesh India Limited

New Delhi

Dated: the 08th August, 2025

CIRCULAR

Sub: Invitation of applications for appointment as Young Professional in Khanij Bidesh India Limited (KABIL), New Delhi.

Khanij Bidesh India Limited (KABIL) proposes to engage following Young Professionals for attending to specific and time-bound jobs. Only persons with requisite qualifications as prescribed would be hired as Young Professionals.

Name of Post	Young Professional (Geology/Mining)	Young Professional (Business Development)	Young Professional (Legal)
Number of Posts	2	2	1
Upper Age Limit	32 years (as on last date of receipt of application)		
Qualifications	BE/B.Tech or Master's degree in Mining/Geology/Mineral Processing or equivalent	BE/B.Tech in any discipline with MBA/PGDM or equivalent	LLB or BA-LLB or equivalent

- Applications from eligible candidates are invited in the enclosed pro-forma (Annexure-1) along with the copies of certificates of Qualification and Experience.
- Applications received incomplete or after due date will not be considered. Only shortlisted candidates will be intimated and called for interview.
- Khanij Bidesh India Limited (KABIL) reserves the right to reject any application without assigning any reason.
- The duly filled application form along with relevant documents is to be submitted in the prescribed format as per Annexure-I via email (kabilrectt@kabil.co.in) on or **before 01 September, 2025**, followed by submission of hard copies by post to Head (CC & Admin), Khanij Bidesh India Limited (KABIL), 2nd Floor, PTI Building, 4, Sansad Marg, New Delhi – 110001.



(K. Tunglut)

CC & Admin.

Tel. No. 011-20818486

Email- k.tunglut@kabil.co.in

Requirement of Young Professionals in Khanij Bidesh India Limited (KABIL) in the areas of Geology/Mining, Business Development and Legal.			
Name of Post	Young Professional (Geology/Mining)	Young Professional (Business Development)	Young Professional (Legal)
Number	2	2	1
Upper Age Limit	32 years (as on last date of receipt of application)		
Qualifications	BE/B.Tech or Master's degree in Mining/Geology/Mineral Processing or equivalent	BE/B.Tech in any discipline with MBA/PGDM or equivalent	LLB or BALLB or equivalent
Experience	0-3 years or more		
Job Description	Young Professionals are required to provide high quality inputs in disciplines like Mining/Geology/Business Development/Market Research/Business & Trade/ International Law/ Business Law etc. They are required to do data collection and analysis, prepare technical reports/presentations etc. They shall perform any other work as may be entrusted from time to time.		
Period of Contract	The tenure of Young Professionals is initially for one year, extendable for three more terms on yearly basis, subject to satisfactory performance and requirement of the company. No right will be accrued in favour of the Young Professional regarding renewal of contract, absorption in the company, etc.		
Remuneration	Consolidated remuneration of Rs.70,000 per month for first year and second year. Consolidated remuneration of Rs.75,000 per month for the third and fourth year.		
Other terms of Engagement	<p>i. The Young Professionals will not be entitled for any separate monthly allowances including but not limited to conveyance allowance, House Rent Allowances etc. However, in case, he/she is required to travel outside Delhi (NCR) in the context of the work/assignment, the actual cost of travel and daily allowance as applicable for an E1 Grade officer will be applicable.</p> <p>ii. The Young Professionals will not be eligible for any other facilities such as residential accommodation, medical reimbursement, transport facilities etc.</p> <p>iii. The Young Professionals shall be eligible for 08 days leave in a calendar year on pro-rata basis. The Young Professional shall not draw any remuneration for the absence in case of absence beyond 08 days in a year (calculated on pro-rata basis). Also, un-availed leave in a year cannot be carried forward to next calendar year.</p> <p>iv. The Income Tax or any other tax liable to be deducted, as per the prevailing rules, will be deducted at source before effecting the payment for which TDS certificate will be issued.</p> <p>v. The contract of Young Professionals may be terminated, after giving one-month notice, in following circumstances:</p> <ol style="list-style-type: none"> If the Young Professional is unable to do the assigned work. Quality of the assigned work is unsatisfactory. If the Young Professional is absent from duty without due authorization. 		

	<p>d. If the contract of Young Professional is not renewed at the end of period.</p> <p>vi. The organisation reserves the right to terminate the contract of the Young Professional without giving any explanation or whatsoever, with immediate effect, without any remuneration or notice period, on the grounds of proven misconduct.</p> <p>vii. The Young Professional is required to give 30 days' notice, in case he/she opts to quit the assignment.</p> <p>viii. Jurisdiction for legal disputes, if any, will be in Delhi courts only.</p> <p>ix. The person who has worked as Young Professional shall not disclose the information received by him/her during the period of such engagement to any other person at any time whether during continuance of such engagement or after its severance.</p>
Selection process	<p>Selection of the Young Professionals will be done on the basis of suitability test/personal interview by a Selection Committee. Only the short-listed candidates shall be called for the interview. No TA/DA will be paid for attending the interview. At the time of interview, the shortlisted candidates shall have to produce their certificates, in original for verification.</p>
Attendance and working days	<p>i. The working hours of the Young Professionals shall be same as regular employees working in the organisation. No extra remuneration shall be allowed for working beyond office hours or on Saturdays/Sundays/Gazetted Holidays. Compensatory leave in such cases shall be at the discretion of the competent authority.</p> <p>ii. The attendance shall be marked in the Bio-metric system.</p>
Confidentiality and Secrecy	<p>i. The Young Professionals shall not divulge any information gathered during the period of his/her assignment to anyone who is not authorised to know the same.</p> <p>ii. Selected candidates shall provide integrity certificates from two references known to them, or from the educational institution last attended.</p> <p>iii. A self-undertaking shall be provided by the candidate to the effect that no criminal record or criminal case in any court is pending against him/her besides the routine character and antecedent verification.</p>

Application Proforma for the Young Professionals
(Last date of the receipt of applications: 01.09.2025)

1. Name:
2. Date of Birth:
3. Address for correspondence:
4. Contact Details:

- Contact No.:
- Email ID:

Photograph
(self-attested)

5. Academic and Professional Qualifications (in reverse order, starting from the latest):

SN	Degree/Qualification	Year	Subjects	University/ Institute	Class / Division	Distinction (if any)

(Attach a separate copy, if required)

6. List of relevant technical and academic publications (If any)
7. Relevant Experience (if any):
 - a) Total years of experience and name of organizations.
 - b) Year-wise tasks of similar nature carried out during last three years.
 - c) Works of similar nature in hand and the expected date of completion.
8. A short note on your suitability for the post (in about 200 words).

Name & Signature of the applicant

Name:
Signature:

Date:
Place: